

**INSTRUCTIONS FOR CLERGY ASSESSMENT OF CONGREGATION – Use in the fall**

If you are appointed

- Please complete the Clergy Assessment of Congregation
- Print and forward the completed Clergy Assessment of Congregation by mail, e-mail or fax **to your District Superintendent at least one week before your charge conference**

**INSTRUCTIONS FOR S/PPRC ASSESSMENT OF CONGREGATION – Use in the fall**

- Please complete the S/PRC Assessment of Congregation
- Print and forward the completed form by mail, e-mail, or fax **to your District Superintendent at least one week before your charge conference.**

**INSTRUCTIONS FOR CLERGY ASSESSMENT OF SELF AND APPOINTMENT CONSULTATION – Use in the winter**

If you are appointed:

- Please complete the Clergy Assessment of Self and Appt Consultation
- **Print and forward the completed Clergy Assessment of Self and Appt Consultation by mail, e-mail or fax to your District Superintendent – due date set by your District Superintendent.**

**INSTRUCTIONS FOR P/SPRC ASSESSMENT OF CLERGY AND APPOINTMENT CONSULTATION – Use in the winter**

- In the presence of the clergyperson being assessed, complete the **P/SPRC Assessment of Clergy and Appt Consultation.**
- A separate **P/SPRC Assessment of Clergy and Appt Consultation** should be completed for each appointed pastor, associate pastor and deacon at each charge.
- **Print and forward the completed P/SPRC Assessment of Clergy and Appt Consultation by mail, e-mail or fax to your District Superintendent – due date set by your District Superintendent.**

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The goal of these assessments is: to begin and continue an honest conversation with the pastor, the congregation, and the District Superintendent about “what is happening, or not happening, in the life of the church as the pastor and the church minister to the “mission field” to which the pastor is appointed and what the relationship of the role and work of the pastor should be to that work.”

For your convenience, four appendixes have been attached (a) “Faithfulness in the Clergy: A Call to Effectiveness” and (b) “Categories and Phrases Supplement” (c) the Alban Weekly article “Making Pastoral Evaluation Worthwhile” (by Gil Rendle, Alban Weekly, 10/16/2006) and (d) a summary of Bishop Robert Schnase’s, “Five Practices of Fruitful Congregations.” These appendixes maybe helpful in preparing yourself and your congregation’s P/SPR Committee for the assessment process.

Clergy and P/SPRC’s are reminded that the Cabinet will be assessing clergy based on both quantitative and qualitative measures. A part of that assessment has to do with the following:

1. Increase in Professions of Faith – (numbers found on “End of Year” Report)
2. Increase in Worship Attendance – (numbers found on “End of Year” Report)
3. Payment of 100% (or increase of payment percentage) of Shared Ministries – (numbers found on “End of Year” Report)
4. Level of church’s Mission Field involvement
5. Presence of a Culture of Giving